



# HeLP GP Trial - Software White Paper Draft

A University of NSW Project in partnership with DCP Services (supplier of Doctors Control Panel).

[www.unsw.edu.au](http://www.unsw.edu.au)

[www.doctorscontrolpanel.com.au](http://www.doctorscontrolpanel.com.au)

# Components

- Practice Quality Improvement intervention
- eHealth/health coaching clinical intervention provided to patients by practice nurses.

This information paper will outline the software used within the clinical intervention component of the trial to assist in performing eligibility audits, recruiting patients and monitoring the list of patients enrolled in the trial.

# Installation

- The HeLP GP Client software is installed from <http://www.doctorscontrolpanel.com.au>  
Look for it under Downloads -> HeLP Client
- The HeLP GP Client software should be installed on a single workstation in the reception area.
- Preferable to have a fast printer.
- Will need to be installed for each user that signs on to the workstation if using Option 1 on the download page.
- Option 2 will only need to be installed once but requires administration privileges for installation and will need to be started manually from the start menu under 'Doctors Control Panel'.

# Web Site Download Page

Made in General PracticeDoctors Control Panel

HomeLearn DCPDownloadSupport and LicencingAboutBlogArticles

## Install HeLP GP Clinical Trial Software.

Only relevant for participating practices in UNSW HeLP GP Clinical Trial. Will not run without a trial participant key code.

This software uses click-once technology for ease of setup and maintenance.

Installation should be performed on only one workstation in the reception area. It is best to install this software on a workstation that has access to a fast printer.

It requires either

1. Using Option 1 - Install once for each user logging in to the workstation (will install to the users profile click-once cache).
- OR
2. Using Option 2 - One time standard software installation (will install in to the Programs folder). Note: This option requires administrator privileges.

The executable is signed with publishing certificate. This allows extraction of the certificate and installation into the the trusted publishers store to prevent the UAC prompts of windows. The publisher certificate (Slow Stream) and instructions are also [available here](#).

Note: if error occurs during install or update try disabling anti-virus temporarily (have seen this issue with Trend Micro AV, however no issues running the DCP application )

**Option 1.**  
**ClickOnce installer - does not require administrator privileges.**

### HeLP GP Clinical Trial Client

Get started with the HeLP GP Clinical Trial software by simply clicking install.

Installs to ClickOnce Cache of user (not Program Files directory).

Start menu item is created under "Doctors Control Panel".


[Install](#)  
Use Internet Explorer (NOT Chrome/Firefox etc as these may not work with ClickOnce).

**Option 2. Icon installer - Requires administrator privileges.**  
**Recommended for IT support staff installing for multiple users on the same computer or Terminal services.**  
**Download the setup file.**

### HeLP GP Clinical Trial Client

[Download Setup](#)

# Running the Software


- The HeLP GP Client software is configured by default to automatically run when the user logs in to the workstation. It can be run manually from the start menu 'Doctors Control Panel' folder.
- Initially the software will be idle and minimize to a tray icon  in the tray area of the desktop.
- The software will perform a patient eligibility baseline audit when the HeLP GP trial commences for your practice. There is no requirement to interact with the software until recruitment starts – simply ensure it is running on the workstation at all times.

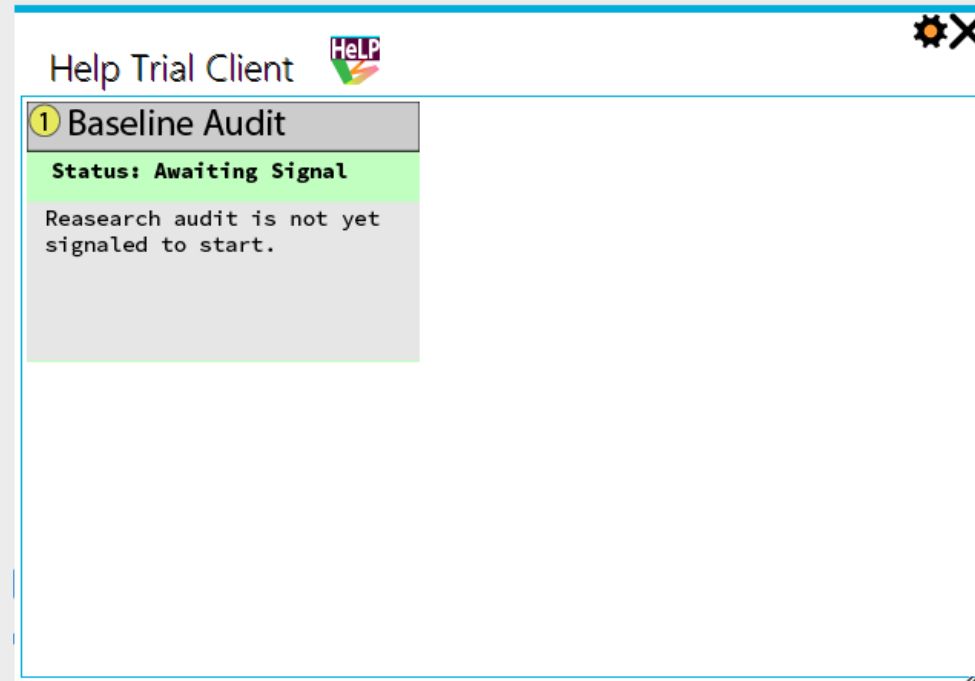
# Initialising with a trial key on first run of the Software

- A trial key will need to be entered on first run.
- Enter the code provided by the researcher and click the blue Key.



# Check status using the Software

- Double click the tray  icon to open the status view. Close it again by clicking 'X'.



## ② Patient Recruitment

Status: Awaiting Signal

Patient recruitment is not yet signaled to start.

Recruitment  
Stage

## ② Patient Recruitment

Status: Running

Start Date	
Sheets Printed	
Patients Enrolled	
Pending End Date	

[Click here view/pre-print appointments](#)



Printer Settings



- When your practice is ready to recruit patients the research team will enable the software to commence printing enrollment sheets for patients arriving in the waiting room
- The software will print enrollment forms for eligible patients.
- Pre-printing forms for the days pending appointments for eligible patients can be done double clicking the tray icon and then on the status area.



# Example Enrolment Form

---

Best Medical Practice  
1 Medical Drive, Healthy Land  
Ph: 03 90000000

14/01/2018

## HeLP-GP Intervention Research study information and consent forms

Dear Patient,

The attached sheets that you have received just now is for a tailored program aimed at people with health risks, and is part of a research project that we are conducting with the University of New South Wales. The research project is aimed at helping people with high body mass index to improve their quality of life through improvements in health literacy, physiological risk factors, lifestyle risk factors and health program adherence.

Participation in the program is voluntary and will involve a health check visit with a practice nurse, access to a lifestyle App and referral to Get Healthy Telephone coaching.

These services are provided for free as part of the study.

We hope you will take advantage of this opportunity and we hope that you will be willing to help with this research.

If you would like more information before making up your mind, please ask me when we meet in a few minutes, or you can contact our research colleague Sharon Parker , senior research officer at UNSW on T: +61 (2) 9385 8396 or Email: [sharon.parker@unsw.edu.au](mailto:sharon.parker@unsw.edu.au) .

Dr. Fred Findacure.

-----  
**CONSENT FORM**

1. I have read the attached Information and agree to take part in the HeLP GP research project:
2. I am satisfied with the explanation of the research project in the information sheet and with any additional information that I have sought and obtained from either or both my GP and the researchers. My consent is given freely.
3. I understand that my involvement in the research project may not be of any benefit to me.
4. I understand that while information gained during the study may be published, I will not be identified and my personal results will not be divulged without my written agreement.
5. I understand that I am free to withdraw from the project at any time.
6. I am aware that I should keep a copy of this Consent Form, when completed, and the attached Information Sheet.

Name: Mrs Elaine Allison

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_

-----

# Enrolling Patients

- When a patient is enrolled by consenting and completing the enrolment form a medical free text history item will need to be added to the patients history.
- Add 'HelpTrial' (case insensitive) to the medical history.

# Enrolled Patients

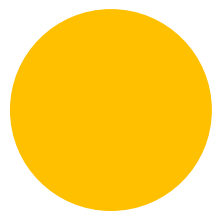
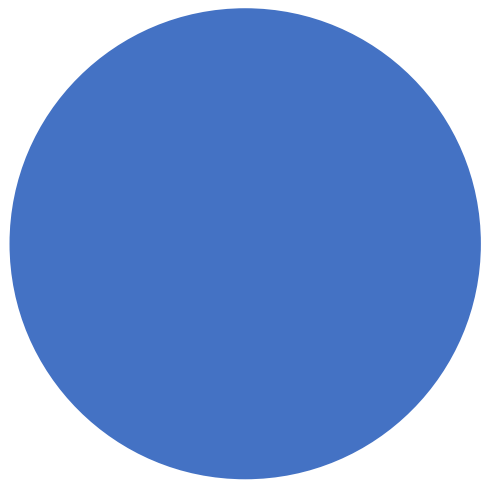
- Review the list of enrolled patients

## ② Patient Recruitment

**Status: Complete**

Start Date	
Sheets Printed	
Patients Enrolled	
Date Completed	

[Click Here to review enrolled Patient List](#)



Keep software  
running

The Client software will  
allow access to the list of  
enrolled patients.

A one year and an  
eighteen month audit  
will be performed  
automatically